Glossary of Terms extensively used in documentation at Clifton Hills Primary

Aboriginal Islander Education Officer
AITSL - Australian Professional Standards for Teachers and Leaders
Be You- a mental Health and Wellbeing Framework. Formerly known as Kids Matter
BrightPath- formative assessment software based on over a decade of pioneering research enabling reliable teacher judgements in writing.
BMIS – Behaviour Management Information Systems- ability to analyse and interpret Behaviour management data.
Bullying - Bullying is when an individual or group misuses power to target another individual or group to intentionally threaten or harm them on more than one occasion. This may involve verbal, physical, relational, and psychological forms of bullying. Teasing or fighting between peers is not necessarily bullying.
CHAMPS: Clifton Hills Awesome Male Parents; group of male parents who get together out of school hours to do activities with their children. A subgroup of the P&C.
Connect- Department of Education communication platform.
COVID – Covid-19, pandemic started in 2019.
CMS – Classroom Management Systems.
CMIS – Classroom Management Instructional Strategies.
DoE – Department of Education.
Digital Technologies - Digital technologies are *electronic tools, systems, devices and resources that generate, store or process dat*a. Well known examples include social media, online games, multimedia, and mobile phones. Digital learning is any type of learning that uses technology. It can happen across all curriculum learning areas.
Direct Instruction (DI) – is a general term of the explicit teaching of a skill set using lectures or demonstrations of the concept to students.
Documented Plans: An umbrella term used to describe a range of ways of catering for the educational needs of individual or smaller groups of students with identified needs. It is primarily a teaching and learning planning document, and it identifies short to medium term educational outcomes. Documented plans may take a variety of forms, including Individual Education Plans (**IEP**); Individual Behaviour Plans (**IBP**); Individual Transition Plans (**ITP**); Toileting Plans; Group Education Plans (**GEP**); Risk Management Plans (**RM**P), Attendance Improvement Plans and student Health Care Plans
DOTT – Duties Other Than Teaching- noncontact time for teachers to undertake other tasks including parent meetings, collegial meetings, planning and review.
EA - Education Assistant (paraprofessionals) employed in schools to work with students in small groups or one on one under teacher directions.
EAL/D – English as an Additional Language / Dialect.
EBI - Even Better IF; a term used to get people to consider constructive feedback.

ESAT – Electronic Self-Assessment Tool- an online tool used by the school to upload our self-assessment in preparation for the Public-School Review.

EYLF- Early Years Learning Framework- describes the principles, practices and outcomes that support and enhance young children's learning from birth to five years of age, as well as their transition to school.

Explicit Teaching – clear articulation of learning intentions and goals to the students with a plenary/ review process at the conclusion of the lesson.

FTE- The calculation of full-time equivalent (FTE) is *an employee's scheduled hours divided by the employer's hours for a full-time workweek.*

GATE - Gifted and Talented (GATE) programs provide opportunities for gifted and talented secondary students to participate in elite academic, arts or languages programs.

Good Standing - Good Standing' is restored after ten (school) weeks of 'good' behaviour, or by meeting goals set in an Individual Behaviour Plan. Children in leadership roles may also lose their position as a result of their poor choices and/or behaviour. The status of 'Good Standing' can be altered for any student, at any time, at the discretion of the Principal or their delegate.

'Good standing' status can also be gained or revoked based on a student's attendance. This will be negotiated between students, their families, and the attendance officer (85% is the base line).

HASS - Humanities and Social Sciences. This area of the curriculum comprises of 4 strands: History, Geography, Civics and Citizenship and Economics and Business.

Heggerty- Heggerty Phonemic Awareness is a research-based 35-week curriculum of daily phonemic and phonological awareness lesson plans.

IBP – Individualised Behaviour Plan; a documented plan targeting an individual student's behavioural needs.

ICT (INFORMATION AND COMMUNICATION TECHNOLOGY) – in education is the mode of education that use information and communications technology to support, enhance, and optimise the delivery of information. Worldwide research has shown that ICT can lead to an improved student learning and better teaching methods.

ICSEA (Index of Community Socio Educational Advantage) - ICSEA provides an indication of the socio-educational backgrounds of students; it has nothing to do with the staff, school facilities or teaching programs at the school. ICSEA is not a school rating.

Imputed Disability- 'imputed' disability is *something that someone believes another person has.* To impute a disability the school team must have reasonable grounds to make such a judgement.

Integris - a world-class suite of data analysis and reporting tools to schools used to store pertinent contact information about students.

IT- Information Technologies.

iSTAR: iStar has been researched and developed to support whole-school effectiveness, with a focus on teaching, learning and improved outcomes for all students. iStar is designed to encourage a disciplined discourse around the impact of teaching on learning. The iStar mind frame for connected practices works on the following three levels:
- Securing connected practices for learning within classrooms

- Moderating and strengthening connected practices for learning between classrooms
- Leading and deepening connected practices for learning across classrooms - a whole school perspective.

KEP – Kelmscott Extension Program. An invitation-based extension program run by Kelmscott Senior High School for year 5 and year 6 students.

Letters and Sounds – a synthetic phonics program that sets out a detailed and systematic program for teaching phonics skills for children.

LBOTE – Language Background Other Than English.

Loss of Privilege - is the term used for the withdrawal of students from recess or lunch play. Students are given the opportunity to eat during this time.

LSC – Learning Support Coordinator; liaison for student services team and teachers for all SAER students.

Macq Lit- is an explicit and systematic reading intervention program for small groups of older low-progress readers. It provides teachers with a comprehensive sequence of lessons that includes all the key components necessary for effective reading instruction: phonemic awareness, phonics, fluency, vocabulary, and comprehension.

Multi Lit / Mini Lit - Mini Lit is a Tier 2 small group program (up to four students per session) Multi Lit is a Tier 2 program (1:1 instruction).
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NAIDOC – National Aborigines and Islanders Observance Committee held across Australia each July to celebrate the history, culture, and achievements of Aboriginal and Torres Strait Islander peoples. NAIDOC is celebrated not only in Indigenous communities, but by Australians from all levels of society.

NAPLAN- National Assessment Program Literacy and Numeracy, undertaken in years 3, 5, 7 and 10.

National Opinion Survey (NOP) - is a data collection tool designed specifically for Australian schools.
This flexible system allows users to gather valuable feedback from their school community. Survey creation is simple, as School Survey provides access to a national library of parent and student questions, and the means to create custom surveys.

NQS – **National Quality Standards- n**ational benchmark for early childhood education and care and outside school hours services in Australia.

On Entry – all students in Pre-primary IN WA Schools are assessed on their skills and understanding in Literacy and Numeracy.

Orange Slip- An orange slip is issued by staff for breaches of the Code of Conduct and behaviour that is usually more serious than the low-key classroom behaviours.

PAT testing – Progressive Achievement Tests are series of tests designed to provide objective, norm-referenced information to teachers about their students' skills and understandings in a range of key areas.

PEAC (Primary Extension and Challenge) – is a part time withdrawal program for upper primary school Year 5 and Year 6 students in public schools. Students are tested in year four to determine if they are suitable.

PL (Professional Learning) – Professional Learning can be in the form of online learning, face to face workshops and professional reading.

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PLD (Promoting Literacy Development)- provides an Australian, evidence-based approach to Structured Synthetic Phonics (SSP) for primary school educators. Aligned with the Science of Reading, PLD's SSP approach extends from the junior primary years through to upper primary years and thereby facilitating a whole school approach.

POLT- Phase of Learning Teams – collaborative teams of staff based around a phase of learning.

RAP (Reconciliation Action Plan) Committee: A **Reconciliation Action Plan** (RAP) provides organisations with a structured approach to advance reconciliation.

Qkr (pronounced - Quicker) is a FREE app to enable mobile payment for **school**-based accounts.

Red Slip – A red slip is issued for serious breaches of the Behaviour and Engagement Policy. It also means the students automatically has lost their "Good Standing" status for the next 10 weeks.

RTP – Reporting to Parents. Schools provide **reports to parents**/guardians/carers on the achievements of Pre-primary to Year 10 students in terms of the Western Australian achievement each semester (conclusion of terms 2 and four)

SAER - Students at Educational Risk - those students who may be at risk of not achieving the major learning outcomes of schooling which enable them to achieve their potential.

SAIS – Student Achievement Information System.

SAMR- term used in conjunction with the use of IT- Substitution, Augmentation, Modification, and Redefinition. The SAMR model was created to share a [common language across disciplines](#) as teachers strive to help students visualize complex concepts.

SDD- School Development Day- Schools are permitted 6 SDD per year. They are used for planning, professional development and review of planning.

SOCS- Screen of Communication Skills - The Screen of Communication Skills (SOCS) is a language assessment developed by speech pathologists for children aged 3;6 to 6;6.

SEC Network – Southeast Corridor Network. A network of 14 schools that our school engages with professionally.

SEL (Social and Emotional Learning) Matrix – Social and Emotional is the process through which children manage emotions, set and achieve positive goals, feel and show empathy for others, establish, and maintain positive relationships, and make responsible decisions. Our school has a matrix for staff to follow.

SIP (School Improvement Plan) - School Improvement Plan. School improvement Plan makes explicit the changes in practice a school intends to make. The plan also identifies what will be required to implement the strategy.

SIS – Schools Information System- this is stored on Integris

SCSA (School Curriculum and Standards Authority) – responsible for the kindergarten – Year 12 curriculum, assessment, and reporting for all WA schools

SMART Goals - is an acronym whereby goals and strategic and specific; Specific, Measurable, Achievable, Relevant and Realistic and Time bound.

SNEA - Special Needs Education Assistant (Paraprofessionals) employed in schools to work with special needs students in small groups or one on one under teacher directions.

SOLAR: Science of Reading and Literacy- The term "science of reading" refers to the research that reading experts, especially cognitive scientists, have conducted on how we learn to read. This body of knowledge, over twenty years in the making, has helped debunk older methods of reading instruction that were based on tradition and observation, not evidence.

Stakeholders - A person, group or organisation that has an interest or concern in an individual student.

Stanines - Stanine scores are derived from percentile ranks. Percentile ranks are divided into nine categories called **stanines** (short for 'standard nine')

STEM - Science, Technology, Engineering and Mathematics.

Suspension - cases of repeated, ongoing, dangerous, or highly inappropriate behaviour in the classroom, playground or our school community, students may be suspended from attending school.

SWIVL: Swivl is an innovative video collaboration system that allows educators to record a variety of videos for professional development, flipped classrooms, and teacher or student observations. The [Teams by Swivl](#) platform offers secured sharing, video analysis tools such as time-stamped commenting, bookmarking, and rubrics, and editing capabilities that help educators to build best practice video libraries.

TAC-K – Teacher Assessment Communication – Kindergarten. The TAC-K assesses the essential and basic oral language concepts a child should present with in early kindergarten entry. This test investigates how easily a child has established their oral language system in terms of concepts and ability to express themselves.

Teacher Variance: Recent studies in educational research are looking at variance as a significant factor in teacher performance. In their comparison of effective versus ineffective schools, Teddlie, Kirby, and Stringfield (1989) pointed out the small variability in teacher behaviour within effective schools.

TIB – This is because; provides structure for cause-and-effect discussion.

TOMs- is a program for all primary and secondary students providing the opportunity to solve authentic, open-ended challenges.

Tracking Sheet – classroom recording / monitoring system for low level classroom behaviours. (see Behaviour and Engagement Policy)

T4W- Talk For Writing; the process of "Imitation – Innovation – Invention" is explored. Students learn to orally recite and act out popular stories through listening and reading. ... Students are then taught to use the underlying structure of the original text to create their own version on a different topic.

WALT - We Are Learning To; explicit highlighting of the learning intention for a lesson

Withdrawal - Withdrawal of students means that they have been removed from class to work in administration or with another teacher. This is completely at the discretion of the administration staff and may also be called in school suspension.

WILF – What I'm looking For; explicit highlighting of the success criteria